



# Davington Primary School

## Photo Permission Form

Photographs and videos are a source of pleasure and pride. We believe that the taking and use of photographs and videos can enhance the self-esteem of children and their families and therefore is something to be welcomed and appreciated.

We may take photographs for a number of reasons whilst your child is with us, including:

- documenting and recording education activities
- recording their learning and development progress
- recording special events and achievements
- celebrating the learning and activities in our school

We will also encourage children to be active learners and to become involved in using cameras themselves by taking photos of their surroundings, activities and of each other.

Child's / Children's name(s):

Year Group(s):

To comply with the Data Protection Act 1998 and the General Data Protection Regulations 2018, we need your permission before we can photograph or make any recordings of your child.

**PLEASE CIRCLE YES OR NO FOR EACH QUESTION**

YES	NO	I give permission for my child to be photographed by <b>Braiswick Photographic Co Ltd</b> in class / whole school photographs. I am aware these photos will be shared with other parents.
YES	NO	I give permission for my child's unnamed photograph (taken as part of a school activity) to be used within school such as on displays or in pupil workbooks.
YES	NO	I give permission for my child's unnamed photograph (taken as part of a school activity) to be used within the school prospectus / brochure. I understand that this document is available for prospective parents.
YES	NO	I give permission for my child's unnamed photograph (taken as part of a school activity) to be put on the school website which is published by e4education and managed by Davington Primary School.
YES	NO	I give permission for my child's photograph to be used by press and other external publication, with the addition of their first name if required.

Signed:

Parent name:

Date:

You have the right to change your mind and give / withdraw permission at any time. If you wish to do so, please contact the office or email [office@davington.kent.sch.uk](mailto:office@davington.kent.sch.uk)

### **Parental Consent for Images - Conditions of Use**

1. This form is valid for the period of time your child attends this school.
2. We will not re-use any photographs or recordings after your child leaves this school, except in the school brochure or website.
3. We will not use the personal details or names (which means first name **or** surname) of any child or adult in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications.
4. If we name a pupil in the text, we will not use a photograph of that child to accompany the article.
5. We may include pictures of pupils and teachers that have been drawn by the pupils.
6. We may use group or class photographs or footage with very general labels, such as "a science lesson" or "making Christmas decorations".



# Davington Primary School

## Data Permission Form

A school is considered to be a public body and it is obviously in the public interest that schools operate and educate children. Accordingly, for all the common tasks carried out by schools we do not need to ask for the consent but rather we can use 'public interest' as our legal basis for processing the appropriate personal data. This covers our use of personal data for all the everyday tasks within schools, for example;

- storing personal assessment data about our pupils,
- sharing class lists with adults running after school clubs/carrying out reading volunteer duties,
- keeping parental contacts,
- sharing pupil's names and dates of birth with East Kent Sports Partnership to enable children to participate in competitions,
- providing class lists with the PTFA for events, such as film night,
- sharing class lists and records of achievements with swimming teachers,
- completing the annual census requirements etc.

However, there are some situations in which we need to gain consent from parents and carers, to use and share personal data, particularly pupils' data. We have listed these situations below.

Child's / Children's name(s):

Year Group(s):

To comply with the **General Data Protection Regulations 2018**, we need your permission before we can share any personal data, including children's names.

### PLEASE CIRCLE YES OR NO FOR EACH QUESTION

YES	NO	I give permission for my child's full name within a class list to be shared with parents of the same class as my child, for reasons such as Christmas card lists.
YES	NO	I give permission for my child's name and parent contact details (mobile numbers and email addresses) to be shared with <b>instrumental music teachers</b> as necessary ( <b>Music for Schools Foundation</b> )
YES	NO	I give permission for my name and email address to be shared with the <b>PTFA committee</b> in order for them to organise events. Please note, these details will only be shared with a limited number of committee members.

Signed:

Parent name:

Date:

You have the right to change your mind and give / withdraw permission at any time. If you wish to do so, please contact either the office or email [office@davington.kent.sch.uk](mailto:office@davington.kent.sch.uk).